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November 25, 2019

Dear Commissioners,

**Discuss and Approve the Scope of Work Revision of the San Joaquin County Child Abuse Prevention Council – First Steps to School Readiness from Direct Preschool Slots to Family Engagement Services for Fiscal Years 2019-2020 and 2020-2021**

**Recommendation:**

Discuss and approve the Scope of Work (SOW) revision of the San Joaquin County Child Abuse Prevention Council (CAPC) – First Steps to School Readiness from direct preschool slots to family engagement services for Fiscal Years (FY) 2019-2020 and 2020-2021.

**Reason for Recommendation:**

Over the past three fiscal years (FY), CAPC has struggled with full enrollment in the First Steps Preschool classroom. First 5 San Joaquin (F5SJ) staff met with CAPC and it was mutually agreed upon that CAPC would end direct preschool services effective December 31, 2019. Recognizing a theme of the importance of family engagement, it is recommended that the Commission approve the opportunity to pilot family engagement services with preschool parents. As the SOW revision will not be effective until the beginning of the calendar year 2020, it is recommended in renewals that CAPC be approved for FY 2020-2021 for the Family Engagement Pilot for an amount not to exceed their original contract amount for FY 2020-2021 of \$200,494.

**Fiscal Impact:**

There is no fiscal impact.

**Action to be Taken Following Approval:**

Commission staff will negotiate a revised SOW with CAPC for the family engagement pilot project for 2019-2020. This program will receive renewal packets in early 2020, with an Agreement start date of July 1, 2020. Commission staff will assess project outcomes at the time of renewal packet submission as applicable. During the renewal process, issues of cost-effectiveness, quality compliance and outcome achievement may result in adjustments to the Scopes of Work and budget.



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**COMMISSIONERS**

Tony Anderson  
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Michael Miller  
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Carl Toliver  
 Miguel Villapudua  
 Chris Woods



Sincerely,



Lani Schiff-Ross  
Executive Director

Cc: Lindy Turner-Hardin, CAPC; Kim Pawlowicz, CAPC; Blanca Noriega, CAPC